

Owens Whitney Elementary District No. 6

Minutes of School Board of Trustees Meeting

December 13, 2016

1. Routine Opening of Meeting

- 1.1 Clay Tyree called the Board to order at 7:00 a.m.
- 1.2 Roll Call was taken: Clay Tyree-Board Chair, Frank Dazzo-Vice Chair, Carol Moreno-Board Member, Mikaela Gist-Administrator, Phyllis Eaton-Business Manager, Beth Ferry-Grants Manager and Lee Gurney-Secretary
- 1.3 Pledge of Allegiance led by Frank Dazzo
- 1.4 Moment of Silence
- 1.5 Call to the Public –no one present
- 1.6 Board members received and reviewed the minutes from November 22, 2016, board meetings. Motion to approve minutes was made by Frank Dazzo, seconded by Clay Tyree - motion passed.

2. Action Items

- 2.1 Vouchers were received, reviewed and signed. Motion to pay approved vouchers made by Clay Tyree, seconded by Frank Dazzo – motion passed.
- 2.2 The Board signed the 301 payment contract for the two teachers. Phyllis Eaton informed the Board that there is money in Fund 220 (Indian Ed) which can be used for teacher compensation. This money comes yearly from the casino earnings and since teacher pay is so low in Arizona, this money helps compensate for that.
- 2.3 Clay Tyree made a motion to approve the hiring of Asstrid Baca as part-time secretary (four hours per day), seconded by Carol Moreno – motion passed. There will be a three-month review of her performance, then possibly an increase in responsibilities and pay.
- 2.4 Frank Dazzo made a motion to approve two additional hours per day for Asstrid Baca, as a highly qualified professional, for tutoring, seconded by Carol Moreno – motion passed. Beth Ferry said this two hours of compensation can come out of the IDEA Grant monies, of which the school has \$11,500.00.

3. Information Items

- 3.1 - Phyllis Eaton took a one-day class in Phoenix on the changes to budget reporting. There is a four-day class in January that she would like to attend.
 - She will not be revising the budget in December, she will wait until May.
 - \$3,500.00 was budgeted for Phyllis for the year and Owens has paid her \$4,000.00 thus far. There have been unforeseen things, i.e. IDEA Basic Audit and

procedure writing to satisfy the audit requirements. She wanted the Board to be aware of this and the reasons why.

-The new County Treasurer has not been rolled over our cash balance from last year. Phyllis feels she can balance our accounts from last January when they were balanced last. She will work with the County to get it done so we can know where we stand. Clay Tyree made a motion to let Phyllis Eaton balance the budget and not wait for the County, Frank Dazzo seconded – motion passed.

-Phyllis informed the Board that Lee Gurney has been working more than she hired for, stepping into the office as needed to keep the school running smoothly. She feels the Board should discuss increasing her compensation, in executive session.

3.2 -Beth Ferry reviewed the IDEA audit of the year 2014-2015. A reimbursement check was sent to the state. The Corrective Action Plan included 1) completing a General Assurance and 2) developing a procedure manual. Phyllis is opening categories in the budget for each grant.

-Beth reviewed the REAP grant monies spent this year. Have \$18,321, of which \$5,000 was spent on Edmentum, maybe the balance on the subscriptions for next year for Reading Eggs and Plato. Then there is another \$18,000+ to be spent by 12/2018. There is also \$17,464 Title 1 money, and \$26,000 carried over; this could be spent on a reading specialist coming to the school once a month.

Mikaela Gist said she needed a Phonics program. Beth and Mikaela will meet to set up a plan as to how to allocate these monies. Phyllis said K-3 reading has not been in budget. Have Title II money of \$1,536 and \$3,300 carryover which will be lost if not spent.

-Mikaela is still working with Bagdad on grants. There is \$5,000 that will be spent on Stem Kits and Classroom books by the end of 2016. There is another \$1,000 to be spent by 1/15/17 on Rocket Math and computer mice for the student's Chromebooks.

-The IGA is at Bagdad's the lawyer, once approved by their board, we will send it to our lawyer.

3.3 The Christmas program is from 6:30 p.m. to 7:00 p.m.. There will be a train for the kids to ride, and a Bronc'n Reindeer, Santa and raffle. Bagdad mine bought the kids (school and community) presents. Mikaela has contacted children in the community to attend the celebration.

Clay Tyree made a motion to adjourn the meeting at 7:45 a.m., seconded by Carol Moreno – motion passed.

The next meeting of the Board of Directors is scheduled for Tuesday, January 10, 2017.

