

Owens Whitney Elementary District No. 6
Minutes of School Board of Trustees Special Meeting
June 13, 2017

1. Routine Opening of Meeting

- 1.1 Clay Tyree called the Board to order at 7 a.m.
- 1.2 Roll Call was taken: Clay Tyree – President, Frank Dazzo-Vice Chair, Carol Moreno-Board Member, Mikaela Gist-Administrator, Lee Gurney-Secretary, Phyllis Eaton-Business Manager
- 1.3 Pledge of Allegiance led by Frank Dazzo
- 1.4 Moment of Silence
- 1.5 Call to the Public – none
- 1.6 Frank Dazzo made a motion to approve the minutes from April 11, May 9 and May 25 (changing Mohave Electric check amount to \$439.97).

2. Information and Discussion Items

- 2.1 Phyllis Eaton said the budget is \$30,000 less than last year, with an extra \$10,000 in salaries which takes in to account 2% raises and benefits for all employees. The state gave all previous year Arizona teachers a 1.06% salary increase, Mikaela would get another 1% from the school. Carol Moreno made a motion to accept the proposed budget, Clay Tyree seconded – motion passed. Carol Moreno made a motion that the board “further attest that the Budget for Fiscal Year 2018, including the detailed information on Budget page 2, meets the requirements of Laws 2017, Chapter 305, §33, pertaining to the intended 1.06 percent teacher salary increase.” Frank Dazzo seconded – motion passed. Phyllis mentioned that money can be transferred between accounts, except SPED, if needed, as long as bottom line remains the same, in response to Carol Moreno’s question about transportation costs. Cost is \$37,057 for students going to Kingman, \$45,000 budgeted - \$5,432 per student per year.
- 2.2 Skipped as Carol Moreno did not remember what she intended.
- 2.3 Mikaela Gist handed out board policies BDD, BDH, BHC, BHD, BBA AND BCA to Board members and gave a brief description of what was included in them. Carol Moreno handed out a paper and asked Mikaela if she was certified to be an administrator. Carol said ASBA says you need to be. Susan Burdsal and Teri Jensen were listed as Head Teacher as a work around to that issue. Frank Dazzo replied we should just change Mikaela’s position title to Head Teacher. Carol asked Mikaela if she wanted to pursue the avenue of getting her administration degree. Discussion as to the cost of taking a degree program and to whether the

school would pay for it. Clay Tyree made a motion to change the Administrator name to Head Teacher, Frank Dazzo seconded – motion passed.

Carol Moreno feels that the position should be limited to education, less financial. Mikaela said the administrator is responsible for the whole school, can't separate the two.

Mikaela Gist, Clay Tyree and Phyllis Eaton had a heated discussion as to issues that did not go the way everyone had hoped for the past school year.

- 2.4 Mikaela said the new teacher needs at least a two bedroom. Carol Moreno said she should be given the choice as to which house she wanted. It was mentioned that policy says seniority is given in choosing units. Carol Moreno said that that policy needs to be changed. Mikaela said she will Facetime Chidawn and let her choose. William mentioned that an electrician is needed at his place, as there is short somewhere. Chidawn can move in 30 days from today.

3. Executive Session

- 3.1 At 7:45 a.m. Clay Tyree made a motion to move into Executive Session, seconded by Carol Moreno – motion passed.

4. Action Items

- 4.1 Board received, reviewed and signed vouchers. Frank Dazzo made a motion to pay vouchers, Clay Tyree seconded – motion passed.
- 4.2 Mikaela Gist offered Chidawn Becker \$40,000 with housing included and insurance (just for her, no family). Board members reviewed her application. Carol Moreno made a motion to approve the hiring of Chidawn Becker, Clay Tyree seconded – motion passed. Clay Tyree signed her contract.
- 4.3 Clay Tyree made a motion for 2% classified raises and 1% additional for Mikaela Gist, Frank Dazzo seconded – motion passed. Clay Tyree signed Mikaela's contract and the Notice of Appointment for classified employees.
- 4.4 Clay Tyree made a motion to approve payment of 301 money to Mikaela Gist and Susan Burdsal, Carol Moreno seconded – motion passed. This money was for teacher performance, parent surveys and testing scores. Phyllis Eaton mentioned that there was money in the 020 account, Indian Education, which she split between the two prior-year teachers as it was linked to performance.
- 4.5 Clay Tyree made a motion to accept Susan Burdsal's resignation, Carol Moreno seconded – motion passed. Her resignation letter was reviewed by Board members.
- 4.6 Discussion as to what Head Teacher pay is, what to pay Mikaela. Phyllis Eaton said that Susan Burdsal got \$5,000, \$3,000 Administration, \$2,000 Budget. Carol Moreno said \$5,000 and \$2,000 to Lee Gurney as assistant. Discussion as to the amount of time to do the budget and how Phyllis was paid. Phyllis said balancing

still a mess but said Asstrid should be able to do the monthly balance. Talk of an hourly wage for the budget portion of the position. Mikaela said you need checks and balances. Clay Tyree tabled this discussion until next meeting.

5. Information Items

- 5.1 Lee Gurney reported that the SFB (School Facilities Board) had approved the roofing grant. The Trust (insurance company) decided they would now pay for stripping, reshingling and flashing of the two roofs. So grant included gutters, downspouts, drainage, and moving HVAC units up to the peaks. Our Project Manager works with the SFB to insure that all paperwork and work is down according to their specifications.
- 5.2 Mikaela Gist presented three lists to the Board: 1) policies that she did not change, 2) policies where there were minor wording changes and 3) policies that the Board needed to have some study sessions to read over and decide what to do. Discussion as to when the Board would meet for their first meeting and posting of notice at appropriate places.
- 5.3 Lee Gurney reported on her walk around with a representative from The Trust, Loss Prevention Department. Trip and fall issues have been and will be addressed by William French. Mr. Strub did mention that our AHERA plan was not current and needs to be addressed. Lee watched a video from The Trust's Risk Management Conference and got leads as to how to proceed. She mentioned that the video said it was quite costly. Discussion as to looking into grant money from SFB, other places and also, Mohave Co-op. This is a permanent file and none was found in the office. Lee did find some information in the outside shed in an unlabeled box which showed the main building is the only one that has been tested and that was in 2009. There is a \$25,000 penalty for each infraction for each year you do not have an AHERA plan. Also have to consider NESHAP and OSHA.

6 Requests for future meetings – Canyon State Agreement (grants management)

7 Next meeting on Tuesday, July 11, 2017

8 Clay Tyree made a motion to adjourn at 9:09 a.m., Carol Moreno seconded – motion passed.